

**WELCOME**  
**Troop 67**  
**Parents Guide**  
**2006**

**Troop 67**  
**Boy Scouts of America**  
**Mesquite, Texas**

**Troop By-Laws Adopted October 12<sup>th</sup>, 2003**  
**(Amended January 8, 2006)**

**GENERAL**

1. Parents or Guardians of all applicants must meet with the Scoutmaster, an Assistant Scoutmaster or the Committee Chairman for a personal interview before a boy will be registered with the Troop. The Troop cannot function without the active involvement of every parent. Accordingly, the Troop must ask each parent to volunteer for a committee or adult leader position, participate in at least one outing or activity annually in a supervisory capacity and sit on monthly Boards of Review for the Scouts on a rotating basis.
2. An annual Parents Meeting will be convened by the Troop Committee Chairman in late October. The purpose of the meeting is to approve plans for the ensuing year, including the next year's Activity Calendar, proposed budget and associated fund-raising activities, approve key Committee officers, adult leaders and Troop By-Laws. This meeting is mandatory for the parents/guardians of all boys currently registered with the Troop. Anyone who is unable to attend the meeting must notify the Committee Chairman in advance.
3. Key Committee Positions include the following:
  - 1) Troop Committee Chair;
  - 2) Treasurer;
  - 3) Secretary;
  - 4) Equipment Coordinator
  - 5) Fundraising Chair;
  - 6) Advancement Chair; and
  - 7) Activities Coordinator.

Persons to fill these positions will be elected at the annual Parents' meeting. There shall be no limit to the number of terms for any of these positions.

4. Other Committee Positions. In addition to the Key Committee Positions, the Troop Committee Chairman will seek persons to carry out numerous other tasks such as: Uniform Exchange, Ceremonies Coordinator, Awards/Incentives, Transportation Coordinator, Summer Camp Coordinator, Leader Training Coordinator, Data Processing Coordinator.
5. Committee Meetings. The Key Committee Officers shall meet regularly to discuss Troop Business. Meetings shall be scheduled by the Troop Committee Chairman who will provide a written agenda at least 10 days in advance. The meetings shall be open to parents, registered members of Troop 67 and non-key Committee officers, however, only the key Committee personnel -- as defined in Rule 3 above -- will have the authority to vote. A quorum will exist when any four of the seven key committee officers are present. Meetings will be held the Sunday preceding the 2<sup>nd</sup> Tuesday of every month from 4-5 P.M.

Meetings are permissible without a quorum; however, no matters requiring a vote may be decided.

6. A vote of the key committee members will be necessary to approve any expenditure of Troop funds beyond the discretionary \$50.00 allotted to the Scoutmaster. Additionally, the committee must approve the Troop's Scout of the Year nominee and any interim changes to the Troop's By-Laws.

7. Should a need arise to obtain committee approval of an expenditure on an expedited basis, the Committee Chairman shall be authorized to contact the other key committee officers by telephone to discuss the matter and conduct a vote. In any such instance where a telephone vote has been conducted, the results of that vote shall be ratified at the next regular Committee meeting.
8. Interim amendments to the By-Laws may be made by majority vote of the key Committee officers after introducing the amendment at one Committee meeting and publishing the proposed amendment in the Troop newsletter. The amendment will be voted upon at the next committee meeting after the newsletter is distributed. Any interim amendment passed in this manner shall remain in effect only until the next Annual Parents Meeting, at which time it will be offered as a permanent change.
9. Camping permission slips and campout money shall be collected by the Scout coordinator for that event and turned in to the appropriate adult leader one week prior to the activity.
10. Parents shall be responsible for ensuring the transportation of their sons to campouts and other Troop activities. Carpools will be coordinated wherever possible, however the ultimate responsibility will lie with the parents. All drivers must carry liability insurance which meets the minimum requirements under Texas law. All riders must wear seat belts while traveling as required by Texas law. Parents and adult leaders must provide updated information about their vehicle(s) and associated insurance to the Troop annually. Written parental permission is required for any scout to ride with a driver under the age of 21.
11. The Scoutmaster shall have the authority and discretion to suspend any boy who refuses to carry out the instructions of the Scoutmaster or his designated representative. In the event such a suspension occurs, the parents/guardians of the boy will be contacted immediately and will be required to make arrangements to take custody of the boy. The Troop shall not be liable for any costs involved; these will be solely the parents/guardians' responsibility. Any boy who has been suspended may be reinstated at the discretion of the Scoutmaster, but only after the boy and his parents have discussed the situation in detail with the Scoutmaster and are prepared to recommend a course of action to ensure that the behavior will not be repeated.
12. The parents are responsible for picking up their sons after a Troop activity or, at least, to be home when the Scout is dropped off by the Troop. The Troop will not leave a Scout at home after a Troop activity unless a responsible adult is present. If a boy is to be dropped off somewhere other than his residence address or to be picked up by someone other than a family member or the parent of another Scout in the Troop, the adult leader must be informed by the parent in writing prior to the Troop activity (e.g., a note on the permission slip for that activity).

## **EXPENSES: SCOUT**

1. Monthly dues shall be \$5.00
  - Any Scout in arrears by more than \$20.00 may be suspended.
  - A suspended Scout may be readmitted when he pays all back dues he owes.
2. Uniform--shirt, pants, socks, belt, neckerchief.
  - The Troop maintains a uniform exchange.
  - Parents and Scouts are encouraged to donate used uniform items to the Troop (with the appropriate patches still sewed on-the Troop will supply the patches for the new shirts)
3. Summer Camp costs. Each Scout will be encouraged to earn this money himself through participation in Troop fund raisers or his own enterprise.
4. Each Scout shall pay for his own food for each campout or other activity. Patrols will assume responsibility for purchasing their food for campouts. One person shall buy the food and the other patrol members shall pay him for the expense before the campout. The Troop shall not be involved in reimbursing Scouts for food expenses.
5. Each Scout will have their own account into which any dues, money earned through fundraising, or any extra money deposited by the parents can be used for campout fees, summer camp, High Adventure Trips (i.e., Philmont), or Jamborees. If a boy leaves the Troop, the money will revert into the Troop's general funds. The Troop Treasurer will administer accounts and statement of accounts will be supplied each month.

6. Each Scout shall be strongly encouraged to acquire his own tent as soon as possible. It is recommended, for conformity, that the tent not be larger than a 9' x 9' domed tent.

## **EXPENSES: TROOP**

The Troop shall be responsible for paying the following expenses:

1. Troop Registration (annually)
2. Troop Insurance (annually)
3. Troop equipment (as needed).
4. Advancement pins, merit badges, etc.
5. Summer Camp fees for adult leaders.
6. Leadership Training Costs for selected Scouts and Adult Leaders from the Troop. Paid in whole or in part to be determined by the Committee.

## **FUND RAISING**

1. Fund raising sufficient to support the Troop is the responsibility of each Scout and his parent. This obligation shall be separate and distinct from a Scout's weekly dues requirement. Scouts may choose to satisfy the obligation by participating in Troop fund-raisers, through their own or their family's contributions or some combination of these alternatives. For the Troop fiscal year, September through October, a monetary value (announced at the beginning of the year) will be set. Scouts not participating in fundraisers sufficient to support the Troop will be required to make a monetary payment to the Troop.
2. All Scouts in the Troop will be afforded ample opportunities to participate in fundraisers and other projects to earn enough money to meet this requirement, thus ensuring the Troop's ability to meet its obligations. Fund raising activities shall be supervised by the Fund Raising chairman and will be conducted as needed. These activities will include Popcorn Sales, sales of home safety items, Scout Show Tickets, car washes, and the semi-annual Buddy Poppy donation collections conducted in conjunction with the Veterans of Foreign Wars (VFW) on Memorial and Veterans' Day and other activities agreed to by the key Troop Committee officers.
3. 75% of profits from fund raising activities shall be credited to his individual Scout fund. The remaining 25% will go to the Troop's general fund.
4. Individual Scout's Fund moneys are Troop moneys designated for use by individual Scouts for summer camp, other campout fees, weekly dues payments and, with the written authorization from a parent and Scoutmaster approval, for other camping or Scouting related expenses. Individual Scout Fund money earned by any Scout and not used by the time that Scout leaves the Troop shall be returned to the Troop Fund. If a scout transfers to another Boy Scout Troop, a percentage of his fund balance may be eligible to be transferred (within 90 days of leaving) upon Committee review. <Amended 1/8/06>

## **SCOUTMASTER'S FUND**

1. The Scoutmaster out of Troop funds as working capital may maintain a fund of \$50.00.
2. The Treasurer only upon presentation of receipt(s) shall replenish this fund

## **INQUIRIES AND COMPLAINTS**

All complaints and/or inquiries shall be directed to the Committee Chair, Debra Ray, who can be reached at 972-686-1551.

The by-laws as set forth above were reviewed and amended by the Troop Committee and approved by a majority vote during Sunday, October 12<sup>th</sup>, 2003 as mandated by General Rule 2. On January 8, 2006 verbiage was added regarding funds in scouts accounts.